

APPLICATION FOR LEAVE OF ABSENCE FOR GRADUATE TEACHING ASSISTANTS
Electrical and Computer Engineering, UNC Charlotte

(Instructions: Applicant should fill out the information below, obtain the TA instructor's signature, and submit the application to Pat Winter at least one week prior to the proposed date of absence.)

NAME _____ STUDENT ID _____

TA FOR (course) _____ TA INSTRUCTOR _____

RESEARCH ADVISOR: _____

REQUESTED DATES FOR LEAVE:

Starting date _____

Return date _____

REASON FOR REQUESTING LEAVE:

SUGGESTED ARRANGEMENTS FOR COVERING TA RESPONSIBILITIES DURING LEAVE:

Signature of TA: _____ Date: _____

Recommendation of TA instructor: _____

Signature of TA instructor: _____ Date: _____

Graduate Coordinator: _____ Date: _____